How to use the Crossref Community

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1: Creating a new account.

Go to www.community.crossref.org and click ‘sign up’. You will then see this box to create a username and password.

Your username needs to be unique and is what will be displayed when you post in the forum.

After creating an account, you will receive an email to the address you provided and be required to click the link in the email to activate your account.

Once activated you are able to login using your new username and password.
2. Your profile

If you click on your profile image in the far right of the homepage you will find various options under the different icons that appear. Here you can quickly view any notifications, view your bookmarked topics, see any new messages and access your profile summary and settings. Under the profile icon you can also view your activity, return to any drafts, invite others to the forum, and log out if you wish to.

When you first log-in it might be a good idea to do this to personalize your profile so you are more recognizable to other users. To do this simply click on ‘Preferences’ to add a profile picture, as well as editing the username, email address and password associated with your account.
You may also want to click on ‘Profile’ to add some additional information such as an ‘About me’ where you can list your interests and what you wish to get out of the community. You can also add a location and website if you want.

If you want to update the ‘Role’ you selected at the account creation stage, you can do that here too.

Under ‘Emails’ you can select how often you want to hear from the Community.

Activity Summary emails are set to be received weekly (on weeks you have not logged into the community) by default, you can change this to more or less frequently as you prefer.
You can also edit the notifications you receive about new topics and topics you have posted in.

If you do not wish to receive personal messages from other members of the community you can untick the box shown here. By default, this setting is enabled.

To take the notifications settings further, you can select either ‘Categories’ or ‘Tags’ you have a specific interest in following.

You may wish to return to this page once you have familiarized yourself more with the forum and identified your main topics of interest.
Important settings to consider, especially if English is not your preferred language, are in the ‘Interface’ tab.

Here you can change the text size, change the language of the site, your default homepage and other settings to improve your user experience.
3: Navigating the Crossref Community.

Let’s take a look at the homepage. On the left you can see the various categories for different topics of conversation. On the right you can see the most recent posts. You can also click to view ‘Top’ (posts with most activity), ‘Latest’, or ‘Unread’.

Some categories have subcategories underneath. For example the Crossref services category:
Here you can click on the high level category for general information and questions about services at Crossref, or if you are looking for information about a specific service you can click onto that subcategory.

For instance let’s imagine we clicked into the Similarity Check service subcategory:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Replies</th>
<th>Views</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>How to whitelist an IP address? similarity-check, kluzechk</td>
<td>1</td>
<td>153</td>
<td>Aug '20</td>
</tr>
<tr>
<td>★ About the Similarity Check category</td>
<td>0</td>
<td>150</td>
<td>Apr '20</td>
</tr>
<tr>
<td>Use similarity checker similarity-check</td>
<td>1</td>
<td>241</td>
<td>Jan '20</td>
</tr>
<tr>
<td>Similarity Check: Doc-to-doc comparison similarity-check</td>
<td>5</td>
<td>517</td>
<td>Sep '19</td>
</tr>
</tbody>
</table>

There are no more Similarity Check topics. Ready to start a new conversation?

Here you can find the conversations about Similarity Check with the most recent activity at the top. You’ll also find a ‘About the…’ topic under each category to give you some context and background.

If you wish to receive email notifications about any specific category, you can click the bell icon on the right hand side to select your notification preferences.
4. Creating a topic

So you have a question to ask or an interesting thing to post. The first thing to consider is which of the categories your post fits in best. You can see a list of all categories with descriptions on the main page. Only the site admin can create a new category.

Let’s say you have a technical query, so you click on the ‘technical support’ category. Here the category description is pinned to the top of the list, and all other topics are listed below with the most recent at the top.
It is important to first look and see if anyone has already raised a similar topic, the answer you are looking for could already be there, or you could add to an existing conversation.

If not, then click on ‘new topic’ to ask a new question or start a new conversation.

Tips will pop-up to help you craft an engaging and relevant title, you can also add tags to your post to make it more discoverable. Try to explain your issue clearly and provide as much information as you can so that other members of the community are able to fully understand and help you discover a solution. If you wish to post in a language other than English, you can also do this. Please ensure that the content you post is your own.

To ensure the community stays relevant and tidy, when posting a new topic please ensure that you:

- Don’t start a topic in the wrong category.
- Don’t cross-post the same thing in multiple topics.
- Don’t post no-content replies.
- Don’t divert a topic by changing it midstream.
- Don’t sign your posts — every post has your profile information attached to it.
- Use professional language
- Respect other members, do not hate speech or engage in harassment.
- Respect our forum, do not post spam or other non-relevant content.

(For more advice on how to appropriately use the Community forum please refer to our [Community Guidelines](#) and the Crossref [Code of Conduct](#))
Upon clicking 'create topic' your new post will be live. You are still able to edit the title and the post itself if you need to, or delete it altogether.

5. Responding to others

We hope when reading the forum you will come across interesting topics of conversation, metadata use cases you hadn't thought of before, processes and tools you hadn’t previously used, or to the contrary, discover you have expertise you can lend to others or have questions you know how to solve.

How can I get a list of all DOI for a prefix

Technical Support

asoto

Hi Crossref support,

I am wondering how can I get a list of all DOI for a prefix, using the Crossref API
To join a topic thread, simply click ‘reply’ to respond to a particular message, the heart to ‘like’ the message if you have found it useful, you can add a link (for example on where to find further support documentation), or you can add a bookmark for future reference. Rather than posting “+1” or “Agreed”, use the Like button. Rather than taking an existing topic in a radically different direction, use Reply as a Linked Topic.

If you see a post which you think is inappropriate or offensive, don’t reply, instead flag this to the admin team so they can take a look and remove the content if necessary. Doing this helps to keep the community relevant, appropriate and safe for all.

Thanks for helping to keep our community civil!
6: Messages

In your profile you can also access your inbox, as well as seeing your history of any sent messages or archived messages. These messages are private (a setting you can turn off if you want under ‘preferences’ as detailed earlier). You will receive a notification when you have new messages in your inbox.

To message a user, simply click on the user’s avatar to see more information about them and the option to send them a direct message. You can also include multiple people in a private message.
Where to find more info?

For more information on how to use the Crossref Community, please refer to our Code of Conduct and our Terms of Service.

Who and how to contact for help?

If you need further help, the Community Working Group is:

- Vanessa Fairhurst
- Isaac Farley
- Susan Collins
- Rosa Clark
- Amanda Bartell
- Rachael Lammey

You can contact us directly via the forum or send us an email to feedback@crossref.org

You can also give us feedback via the forum itself in the site welcome category.